



UNITED STATES MARINE CORPS

III MARINE EXPEDITIONARY FORCE

UNIT 35601

FPO AP 96606-5601

ForO 1650.10A

8

11 AUG 2003

FORCE ORDER 1650.10A

From: Commanding General

To: Distribution List

Subj: SAILOR OF THE YEAR (SOY) PROGRAM

Ref: (a) OPNAVINST 1700.10K

Encl: (1) Sample Nomination Format

1. Purpose. To establish policy and procedures for implementation of the III Marine Expeditionary Force (MEF) Sailor of the Year Program.

2. Cancellation. ForO 1650.10.

3. Scope. The Sailor of the Year (SOY) Program is established to provide recognition to Navy enlisted personnel assigned to III MEF who have demonstrated outstanding leadership qualities, superior professional performance, and exemplary military bearing and appearance. This award is further intended to stimulate incentive for all enlisted Navy personnel to emulate these highly desirable traits necessary to the development of an outstanding Sailor.

4. Information

a. The SOY will be selected annually from nominations submitted by the III MEF Headquarters Group (MHG) Commander and the major subordinate commands (MSC) to the Commanding General (CG), III MEF.

b. The III MEF SOY nomination package will be submitted to the Commander, Marine Forces Pacific (MARFORPAC) for further competition.

5. Eligibility. In addition to the qualities listed in paragraph 3, nominees must:

a. Have at least 12 months of service with III MEF.

b. Be an E-5 or E-6.

c. Have no record of Non-Judicial Punishment, Court-Martial or disciplinary action for the previous 12 months.

d. Meet all physical readiness standards.

e. Have attained or demonstrated significant progress towards Enlisted Fleet Marine Force Warfare Designation.

6. Responsibility

a. The Command Master Chief (CMC) shall manage the SOY program and will:

(1) Act as Chairman of the III MEF SOY Selection Board.

(2) Coordinate and organize the Selection Board. The following Command Master Chief's and Senior Enlisted Leader's (SEL) are permanent members of the board:

(a) 3rd Marine Division CMC

(b) 1st Marine Aircraft Wing CMC

(c) 3rd Force Service Support Group CMC

(d) III MHG SEL

(3) Publish board dates and proper uniform of the day for both nominees and board members.

(4) Provide a by-name list of board members and nominees to appear before the board and identify those recommended by the board for selection to the CG, III MEF for approval.

b. III MHG Commander and MSC's will publish local policies, conduct their own SOY screening/selection boards, and submit nominations to CG, III MEF using enclosure (1) no later than the second Friday of January.

7. Incentives. It is the policy of this command to provide the following recognition to individuals who are selected as SOY:

a. Navy and Marine Corps Commendation Medal (NC).

b. Nomination of SOY for MAFORPAC Sea Sailor of the Year.

c. Hometown news release.

Note: Receipt of the NC is contingent upon the outcome of the MARFORPAC and Commander, Pacific Fleet (PACOM) SOY competition and will be awarded at the highest level of competition achieved in the SOY program. Duplicate awards for the current calendar year competition are not authorized.

8. Action. Ensure the contents of this Order are disseminated to all personnel to which it pertains.



G.C. O'NEILL

Distribution:
LIST I/II

Sample Nomination Format For Sailor of the Year

From: Commanding General/Officer, Unit
To: Commanding General, III Marine Expeditionary Force
(Attn: Command Master Chief)

Subj: SAILOR OF THE YEAR NOMINATION; CASE OF HOSPITAL
CORPSMAN 1ST CLASS IVAN M. SHARP 123 45 6789/8404 USN

Ref: (a) OPNAVINST 1700.10K
(b) ForO 1650.10A

Encl: (1) Sample Nomination Format
(2) Biography
(3) OPNAV 1650/3 for NC
(4) 5" X 7" color photograph (front/side view)
(5) 3.5 floppy disk with copy of nomination letter

1. Per the references, Hospital Corpsman 1st Class Ivan M. Sharp is recommended for Sailor of the Year, CY-___. In conjunction with this nomination, the following information is submitted:

a. Full name, complete address, and telephone number of the nominating command.

b. Nominee's full name:

c. Date of birth:

d. Date of original enlistment:

e. Advancement history:

f. Currently selected for advancement:

g. Family members (Name and DOB):

h. If previously selected as Sailor of the Quarter/Year, give date(s) and command(s):

i. Brief synopsis of significant professional achievement that warrants selection:

j. Personal awards:

k. Off-duty community involvement:

Enclosure (1)

For01650.10A

1. List educational background:
2. Commanding General/Officer endorsement.

I. M. DABOSS